

# Contractor Application

## Application information

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Legal Company Name  |  |  |  | Date: |  |  |
|  |  | Last | First | M.I. |  |  |  |  |
| Address: |  |  |  | Phone: |  |  |
|  |  | Street address | Apt/Unit # |  |  |  |  |
|  |  |  |  | Email:  |  |  |
|  |  | City | State | Zip Code |  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| TRCC Registration# |  |  |  | Tax I.D. # |  |  |  | Social Security Number  |  | $ |
|  |  |  |
| Position applied for: |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Privately Owned  |  | [ ]  |  |  |  |
|  |  |  |
| Corporation  |  |  [ ]  |  |  |  |
|  |  |  |
| LLC |  |  [ ]  |  |  | Other  |  |  |
|  |  |  |
| Partnership  |  |  [ ]  |  |  |  |  |  |

## I represent and warrant that the information provided is accurate and complete and provides a fair and honest record of my background. HCDC is hereby authorized to make all inquiries deemed necessary, including obtaining a personal credit report on each principal, to verify the accuracy of the information contained herein.

*Please enter the names of the corporation’s officers (if corporations), partners (if partnership), the owner(s) (if private)*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Principal Name  |  |  |  | Address: |  |  |
|  |  |  |
| Title Ownership % |  |  |  |  |  |  |  | Phone Number  |  |  |  | Social Security  |  |  |
|  |  |  |
| Principal Name  |  |  |  | Address |  |  |
|  |  |  |
| Title Ownership % |  |  |  |  |  |  |  | Phone Number |  |  |  | Social Security  |  |  |
|  |  |  |
| Principal Name  |  |  |  | Address |  |  |
|  |  |  |
| Title Ownership % |  |  |  |  |  |  |  | Phone Number  |  |  |  | Social Security  |  |  |

Projects Currently Under Construction

*Please list three professional references.*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Company  |  |  |  | Contact  |  |  |
|  |  |  |
| Address |  |  |  | Phone: |  |  |
|  |  |  |
| Job Site |  |  |  | Contract Price & Start Date  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Company  |  |  |  | Contact  |  |  |
|  |  |  |
| Address  |  |  |  | Phone: |  |  |
|  |  |  |
| Job Site  |  |  |  | Contract Price & Start Date  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Company  |  |  |  | Contact  |  |  |
|  |  |  |
| Address |  |  |  | Phone: |  |  |
|  |  |  |
| Job Site  |  |  |  | Contract Price & Start Date  |  |  |

List of Recently Completed Construction

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Company  |  |  |  | Contact  |  |  |
|  |  |  |
| Address |  |  |  | Phone: |  |  |
|  |  |  |
| Job Site |  |  |  | Contract Price & Start Date  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Company  |  |  |  | Contact  |  |  |
|  |  |  |
| Address  |  |  |  | Phone: |  |  |
|  |  |  |
| Job Site  |  |  |  | Contract Price & Start Date  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Company  |  |  |  | Contact  |  |  |
|  |  |  |
| Address |  |  |  | Phone: |  |  |
|  |  |  |
| Job Site  |  |  |  | Contract Price & Start Date  |  |  |

## Banking: Provide the name of at least two financial institutions (banks, credit unions, savings & loans) with whom you have conducted business and established credit.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Bank Name  |  |  |  | Phone: |  |  |
|  |  |  |
| Address: |  |  |  | Contact  |  |  |
|  |  |  |
| Bank Services Used  |  |  |  | From: |  |  |  | To: |  |  |
|  |  |  |
| Additional Information  |  |  |
|  |  |  |
|  |  |  |  |  |  |

**Vendor Supplier**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Company: |  |  |  | Phone: |  |  |
|  |  |  |
| Address: |  |  |  | Supervisor: |  |  |
|  |  |  |
| Contact Person  |  |  |  | From: |  |  |  | To: |  |  |
|  |  |  |
| Supplier of |  |  |
|  |  |  |
|  |  |  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Company: |  |  |  | Phone: |  |  |
|  |  |  |
| Address: |  |  |  | Supervisor: |  |  |
|  |  |  |
| Job title: |  |  |  | From: |  |  |  | To: |  |  |
|  |  |  |
| Supplier of |  |  |
|  |  |  |
|  |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Company: |  |  |  |
|  |  |  |
| Address: |  |  |  |
|  |  |  |
| Job title: |  |  |  |
|  |  |  |
| Supplier of  |  |  |
|  |  |  |
|  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Company: |  |  |  |
|  |  |  |
| Address: |  |  |  |
|  |  |  |
| Job title: |  |  |  |
|  |  |  |
| Supplier of  |  |  |
|  |  |  |
|  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Company: |  |  |  |
|  |  |  |
| Address: |  |  |  |
|  |  |  |
| Job title: |  |  |  |
|  |  |  |
| Supplier of  |  |  |
|  |  |  |
|  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Company: |  |  |  |
|  |  |  |
| Address: |  |  |  |
|  |  |  |
| Job title: |  |  |  |
|  |  |  |
| Supplier of  |  |  |
|  |  |  |
|  |  |  |

**Subcontractors :**

|  |  |  |  |
| --- | --- | --- | --- |
| **CONCRETE LABOR**  |  |  |  |
|  |  |  |
| Contact  |  |  |  |
|  |  |  |
| Phone Number  |  |  |  |
|  |  |  |
| Address  |  |  |
|  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Plumber**  |  |  |  |
|  |  |  |
| Contact  |  |  |  |
|  |  |  |
| Phone Number  |  |  |  |
|  |  |  |
| Address  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **FRAMER** |  |  |  |
|  |  |  |
| Contact  |  |  |  |
|  |  |  |
| Phone Number  |  |  |  |
|  |  |  |
| Address  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **ROOFER**  |  |  |  |
|  |  |  |
| Contact  |  |  |  |
|  |  |  |
| Phone Number  |  |  |  |
|  |  |  |
| Address  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Electrician**  |  |  |  |
|  |  |  |
| Contact  |  |  |  |
|  |  |  |
| Phone Number  |  |  |  |
|  |  |  |
| Address  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **HVAC** |  |  |  |
|  |  |  |
| Contact  |  |  |  |
|  |  |  |
| Phone Number  |  |  |  |
|  |  |  |
| Address  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Insulation**  |  |  |  |
|  |  |  |
| Contact  |  |  |  |
|  |  |  |
| Phone Number  |  |  |  |
|  |  |  |
| Address  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Drywall**  |  |  |  |
|  |  |  |
| Contact  |  |  |  |
|  |  |  |
| Phone Number  |  |  |  |
|  |  |  |
| Address  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Masonry**  |  |  |  |
|  |  |  |
| Contact  |  |  |  |
|  |  |  |
| Phone Number  |  |  |  |
|  |  |  |
| Address  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Trim Carpenter**  |  |  |  |
|  |  |  |
| Contact  |  |  |  |
|  |  |  |
| Phone Number  |  |  |  |
|  |  |  |
| Address  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Cabinets**  |  |  |  |
|  |  |  |
| Contact  |  |  |  |
|  |  |  |
| Phone Number  |  |  |  |
|  |  |  |
| Address  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Painter**  |  |  |  |
|  |  |  |
| Contact  |  |  |  |
|  |  |  |
| Phone Number  |  |  |  |
|  |  |  |
| Address  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Tile Work**  |  |  |  |
|  |  |  |
| Contact  |  |  |  |
|  |  |  |
| Phone Number  |  |  |  |
|  |  |  |
| Address  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Flooring**  |  |  |  |
|  |  |  |
| Contact  |  |  |  |
|  |  |  |
| Phone Number  |  |  |  |
|  |  |  |
| Address  |  |  |

## Personal References: Persons whom you have known for at least two years.

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Name  |  |  |  | Phone Number  |  |  |
|  |  |  |
| Address |  |  |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Name  |  |  |  | Phone Number  |  |  |
|  |  |  |
| Address |  |  |
|  |  |  |
| Name  |  |  |  | Phone Number  |  |  |
|  |  |  |
| Address  |  |  |

How Long have you been involved in the construction trades? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How long have you been acting as a General Contractor? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approximately how many jobs have you completed as a General Contractor? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you ever worked for HUD-funded construction programs? [ ]  Yes [ ]  No if yes, when? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name  |  |  |  | Phone Number  |  |  |
|  |  |  |
| Address  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name  |  |  |  | Phone Number  |  |  |
|  |  |  |
| Address  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name  |  |  |  | Phone Number  |  |  |
|  |  |  |
| Address  |  |  |

Do you presently have General Liability Insurance in the amount of $5000,000.00 combined single limits? [ ]  **Yes** [ ]  **No**

 *Note: Insurance is required to participate*

Do you have a Bookkeeper or Accountant? [ ]  **Yes** [ ]  **No**

Do you have Attorney? [ ]  **Yes** [ ]  **No**

Do you have experience complying with Federal Labor Laws? [ ]  **Yes** [ ]  **No**

 *Note: Compliance is required to participate*

Have you ever filed for Bankruptcy? [ ]  **Yes** [ ]  **No**

Do you have relatives that work for the City of Harlingen or HCDC? [ ]  **Yes** [ ]  **No**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name  |  |  |  | Position  |  |  |
|  |  |  |
| City/HCDC |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name  |  |  |  | Position  |  |  |
|  |  |  |
| City/HCDC  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name  |  |  |  | Position  |  |  |
|  |  |  |
| City/HCDC |  |  |

## Signature

The undersigned contractor certifies that all information given herein is correct and that the information may be verified from any source and further agrees :

The undersigned contractor agrees to maintain the current status of all licenses and bonds required by the City of Harlingen and the State of Texas.

That the contractor will perform the work in accordance with the description of the work, general specifications, and all applicable City codes and zoning regulations and be subject to a final inspection by the City and HCDC.

That if work performed by the contractor is found to be unsatisfactory or if the contract relations between the contractor, applicant, or other parties are found to be unsatisfactory, HCDC may remove his/her name from the list of selected contractors without notice.

That any required insurance will be provided by the contractor on request.

That she/he will abide by all applicable equal employment opportunity regulations

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Contractors Signature  |  |  |  | Date: |  |  |

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

HCDC has hereby: Approved [ ]  Denied[ ]

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Executive Director HCDC Staff**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date**